

# NOTICE

Out of an abundance of caution, East Central Special Utility District is closing its lobby to the public effective March 18, 2020. The District will continue all other operations as normal. Please refer to the list below for alternative payment and communication methods. We know this is an inconvenience, but the health of our staff and customers is of the utmost importance. We will post an update at the office and on the website when the lobby has been reopened.

## **Payments**

**Live Phone Payments** - 210-649-2383

**Automated Phone Payments** . 210-254-1593

**Web Payments** . [www.eastcentralsud.org](http://www.eastcentralsud.org)

**Mail** . PO Box 570, Adkins, TX. 78101

**Secured Drop Box** . The drop box is located just to the right of the entrance door to the office. Cash and check payments, as well as paperwork, can be submitted through the drop box. The box can only be accessed by a key inside our office.

## **Transfer and New Service**

Paperwork for transferring and establishing new service can be found at [www.eastcentralsud.org](http://www.eastcentralsud.org) under Forms. In addition to the mail and drop box, completed forms can be submitted via email ([eastcentralwater@sbcglobal.net](mailto:eastcentralwater@sbcglobal.net)) or fax (210-649-1462).

Thank you for your patience with us as we navigate this difficult situation.