



**EAST CENTRAL SPECIAL UTILITY DISTRICT**  
**12452 US Hwy 87E**  
**Adkins, TX 78101**

**REGULAR MEETING**

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**Thursday, March 13<sup>th</sup>, 2025**

**6:00 PM**

**Administrative Office**

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Agenda, in accordance with Chapter 551 of the Texas Government Code, Vernon's Annotated Civil Statutes, Section 31, notice is hereby given to the public that the Board of Directors of the EAST CENTRAL SPECIAL UTILITY DISTRICT shall have a Board of Directors Meeting at 6:00 PM on the 13th day of March 2025, at the administrative office of East Central Special Utility District at 12452 E. US Hwy 87, Adkins, Texas, to consider, discuss and take action on the following matters:

**Establish Quorum, Call Meeting to Order, Invocation and Pledge of Allegiance**

**Public Comment**

- A. Comments on non-Agenda items – no discussion from the Board, 3-minute time limit.
- B. Comments on specific Agenda items – discussion from/with the Board may be allowed; 3-minute time limit per citizen.

*Members of the public wishing to make public comment during the meeting must complete a public comment form prior to the beginning of the meeting. The public comment form can be found on the District's website. Time cannot be shared or ceded to another citizen.*

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**MINUTES AND FINANCIAL REPORTS:**

**1. Minutes of the February 13<sup>th</sup>, 2025, meeting.**

Adopt Resolution 2025-M-02 approving the Minutes of the February 13<sup>th</sup>, 2025, meeting.

**2. Financial and Investment Report for February 2025**

Adopt Resolution 2025-F-02 approving the February 2025 Financial and Investment Report until audited.

**3. Director Expense Reports**

Adopt Resolution 2025-ER-03 approving the Director Expense Reports.

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## COMMITTEE AND STAFF REPORTS:

### 4. Executive Committee

### 5. Budget Committee

### 6. Building Expansion Committee

### 7. Technical Committee

### 8. Policy Committee

Discussion and update on the February 20<sup>th</sup>, 2025, meeting.

### 9. Administrative Staff Reports

Discussion on Canyon Regional Water Authority, ECSUD's current and future water supply, operational activities, current and upcoming projects, future planning, personnel, legislative and regulatory matters, training, customer service disconnects, and real property acquisition.

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## GENERAL BUSINESS:

### 10. Non-standard Service Agreements

Discussion and possible action on Resolution #2025-NSA-03-01 authorizing the President to execute a non-standard service agreement with Forestar (USA) Real Estate Group, Inc.

Discussion and possible action on Resolution #2025-NSA-02 authorizing the President to execute a non-standard service agreement with Alphons James (Rusty) Zigmund).

### 11. FY2024 Financial Audit

Discussion and possible action on Resolution #2025-G-03-001 approving the FY2024 Audit.

### 12. Amendment to the Personnel Policies

Discussion and possible action on Resolution #2025-P-03-001, replacing Section 9.05 of the Personnel Policy with a Tuition Reimbursement Policy.

### 13. Investment Policy

Discussion and possible action on Resolution #2025-P-03-002, approving the District's Investment Policy.

### 14. May 3, 2025 Election

- A. Discussion and possible action on Resolution #2025-E-03-001 adopting the May 3, 2025, Election Ballot.

- B. Discussion and possible action on accepting the Certificate of Unopposed Candidates for the May 3, 2025, Election.
- C. Discussion and possible action on an Order declaring the candidates elected, canceling the May 3, 2025, Election and notifying Bexar, Guadalupe and Wilson Counties of the cancellation.

**15. GVEC Voting Delegate**

Discussion and possible action on Resolution #2025-G-03-002, authorizing a delegate to vote on behalf of East Central SUD at the Guadalupe Valley Electric Cooperative's annual meeting on March 20<sup>th</sup>, 2025.

**16. M&S Engineering Amendment to contract.**

Discussion and possible action on Resolution #2025-C-03, authorizing the General Manager to execute an amendment to the M&S Engineering Contract.

**17. Arthur Rakowitz Utility Bill Adjustment**

Discussion and possible action on a request by Arthur Rakowitz to have his utility bill adjusted.

**18. Logo, Headshots & Videography proposal.**

Discussion and possible action on Resolution #2025-G-03-003, authorizing the General Manager to execute a proposal with Luna Creative.

**19. Future Agenda Items**

**20. Adjourn**

I, Carolyn Pfeil Black, do hereby certify that public notice of the time, place, and purpose of said meeting, was given, as required by the Government Code, Chapter 551.041 – 551.054, Texas Open Meetings Act.

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Carolyn Pfeil Black  
Assistant General Manager

Time: 8:00 a.m.

Date: March 10, 2025

At the meeting and in compliance with the Texas Open Meetings Act, Chapter 551, Government Code, Vernon's Texas Codes, Annotated, the Board of Directors may meet in executive session and consider any of the agenda items, including consultation concerning attorney-client matters (551.071); deliberation regarding real property (551.072); deliberation regarding prospective gift (551.073); personnel matters (551.074); investments (551.075); and deliberation regarding security devices (551.076). Any subject discussed in the executive session may be subject to action during an open meeting. For consultation concerning personnel matters (551.074), the matters discussed in the executive session may be subject to action during an open meeting.

**Special Accommodation**

This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodation or interpretive services must be made 48 hours prior to meeting. Please contact ECSUD office at (210) 649.2383 for further information.