



**EAST CENTRAL SPECIAL UTILITY DISTRICT**  
**12452 US Hwy 87E**  
**Adkins, TX 78101**

**REGULAR MEETING**

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**Thursday, October 10<sup>th</sup>, 2024**

**7:00 PM**

**Administrative Office**

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Agenda, in accordance with Chapter 551 of the Texas Government Code, Vernon's Annotated Civil Statutes, Section 31, notice is hereby given to the public that the Board of Directors of the EAST CENTRAL SPECIAL UTILITY DISTRICT shall have a Board of Directors Meeting at 7:00 PM on the 10th day of October 2024, at the administrative office of East Central Special Utility District at 12452 E. US Hwy 87, Adkins, Texas, to consider, discuss and take action on the following matters:

**Establish Quorum, Call Meeting to Order, Invocation and Pledge of Allegiance**

**Public Comment**

- A. Comments on non-Agenda items – no discussion from the Board, 3-minute time limit.
- B. Comments on specific Agenda items – discussion from/with the Board may be allowed; 3-minute time limit per citizen.

*Members of the public wishing to make public comment during the meeting must complete a public comment form prior to the beginning of the meeting. The public comment form can be found on the District's website. Time cannot be shared or ceded to another citizen.*

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**MINUTES AND FINANCIAL REPORTS:**

**1. Minutes of the September 12<sup>th</sup>, 2024, meeting.**

Adopt Resolution 2024-M-09 approving the Minutes of the September 12<sup>th</sup>, 2024, meeting.

**2. Financial and Investment Report for September 2024**

Adopt Resolution 2024-F-09 approving the September 2024 Financial and Investment Report until audited.

**3. Director Expense Reports**

Adopt Resolution 2024-ER-10 approving the Director Expense Reports as presented.

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## COMMITTEE AND STAFF REPORTS:

### 4. Executive Committee

### 5. Budget Committee

### 6. Building Expansion Committee

Update and recommendation(s) from the Committee.

### 7. Technical Committee

### 8. Policy Committee

### 9. Administrative Staff Reports

Discussion on Canyon Regional Water Authority, water supply, operational activities, current and upcoming projects, future planning, personnel, legislative and regulatory matters, training, customer service disconnects, and real property acquisition.

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## GENERAL BUSINESS:

### 10. Non-standard Service Agreements

Discussion on current and upcoming non-standard service agreements. Discussion and possible action on Resolution 2024-NSA-10 for Vista Gardens Subdivision.

### 11. Building Expansion

Discussion and possible action on Resolution 2024-G-10-001 approving an agreement with DRG Architects, LLC, for architectural services.

### 12. New Web Page

Discussion and possible action on Resolution 2024-G-10-002 approving an agreement with Revize, LLC, for web services.

### 13. Engagement Letter from Armstrong, Vaughan and Associates, P.C. for 2024 annual audit.

Discussion and possible action on Resolution 2024-G-10-003 approving an engagement letter with Armstrong, Vaughan and Associates, P.C. for audit services.

### 14. Holiday Party

Discussion and possible action on Resolution 2024-G-10-004 approving the time and location for a holiday party.

### 15. Future Agenda Items

### 16. Adjourn

I, Carolyn Pfeil Black, do hereby certify that public notice of the time, place, and purpose of said meeting, was given, as required by the Government Code, Chapter 551.041 – 551.054, Texas Open Meetings Act.

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Carolyn Pfeil Black  
Assistant General Manager

Time: 8:00 a.m.

Date: October 7, 2024

**At the meeting and in compliance with the Texas Open Meetings Act, Chapter 551, Government Code, Vernon's Texas Codes, Annotated, the Board of Directors may meet in executive session and consider any of the agenda items, including consultation concerning attorney-client matters (551.071); deliberation regarding real property (551.072); deliberation regarding prospective gift (551.073); personnel matters (551.074); investments (551.075); and deliberation regarding security devices (551.076). Any subject discussed in the executive session may be subject to action during an open meeting. For consultation concerning personnel matters (551.074), the matters discussed in the executive session may be subject to action during an open meeting.**

**Special Accommodation**

**This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodation or interpretive services must be made 48 hours prior to meeting. Please contact ECSUD office at (210) 649.2383 for further information.**