

Required Documents

- East Central SUD Application
- Proof of Ownership (Deed) or Lease
- Legal Photo I.D.
- Deposit and Fees



For Office Use Only

Account #: _____
 Parcel # _____
 Owner's Account #: _____
 Deed:
 Lease:
 Scanned:

P.O. Box 570, Adkins, TX 78101
 Phone: (210) 649-2383 Fax: (210) 649-1462
customerservice@ecsud.com
www.eastcentralsud.org

SERVICE APPLICATION AND AGREEMENT

Applicant Information

PLACE AN "X" IN APPROPRIATE BOX

Today's Date:	Own:	Document #:
Requested Start Date:	Rent:	Vol / Page #:
Billing Address:	City/State:	Zip:
Service Address (if different):	City:	County:
Subdivision:	Lot:	Block:
Applicant's Name:	Driver's License #:	
E-Mail Address:	Phone:	

CO-APPLICANT INFORMATION

Co-Applicant's Name:	Driver's License #:
E-Mail Address:	Phone #:

EMERGENCY CONTACT

Name:	Phone #:
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LANDLORD INFORMATION – IF APPLICABLE

Name:	Account #:
E-Mail Address:	Phone #:

CLOSED SYSTEM INFORMATION

In all new meter installations and meter replacements a check valve is installed, creating a closed system. A closed system is created when an approved backflow prevention assembly or a check valve (note approved for backflow prevention) is installed at a customer's service connection. The backflow prevention assembly or check valve does not allow water to flow backwards from the customer's private water system into the Public Water System's distribution. Thermal expansion is a result of heating water. When water is heated, its volume expands. Backflow prevention assemblies and other one-way valves installed at a customer's service connection eliminate a path for expanded water to flow back to the distribution system, resulting in increased system pressure. This pressure can result in: pressure surges, dripping faucets, chronic or continuous dripping of temperature and pressure – relief valves on hot water heating tanks, and other mechanical problems with hot water heating tanks, including distortion and rupture.

SIGNATURES

Customer Signature:	Date:
Co-Customer Signature:	Date:



SERVICE APPLICATION AND AGREEMENT (CONT'D)

This agreement is made on _____ (date) between _____ (“Customer”) and East Central Special Utility District (the “District”). The District will maintain a copy of this agreement as long as the Customer and/or the property is connected to the District’s water system. The District and Customer must execute this service agreement before service is provided to Customer.

The District agrees to provide retail water utility service to Customer at _____ (“Property”) and Customer agrees to pay all applicable fees for such service in accordance with the Rate Order of the District, as amended.

All bills shall be due and payable upon receipt and are past due beyond the due date indicated on the bill, after which time a penalty shall be assessed. Payment for utility service is delinquent if the full payment, including late fees and regulatory assessments, is not received at the District by 5:00 p.m. on the due date. Water service will be restored to disconnected accounts only upon payment of all amounts due and owing the District with cash, money order, credit card, or certified check during normal business days of the District, Monday through Friday, 8:30 a.m. to 5:00 p.m., subject to the holiday schedule.

All water furnished by the District shall be metered by meters installed, maintained and owned by the District. The meter and connection is for the sole use of the Customer and is to provide service to only (1) dwelling or one (1) business. Any attempt to tamper with or to by-pass a meter, or to divert water utility service from one property to another, or to share, resell or sub meter water to any other person, dwelling, business or property is prohibited. Unauthorized users of District services shall be prosecuted to the extent allowed by law under the Texas Penal Code §28.03.

As a condition of service, the Customer agrees that the Customer and all persons or entities owning an interest in the property served by the meter will execute before a notary public the District’s standard waterline easement. Customer understands and acknowledges that the District is under no obligation or liability to look for any water leaks occurring on Customer’s property and the District may not know when or if a leak is on said property.

The District shall have the right to select the location of the water service meter, pipe, and appurtenant equipment on Customer’s property necessary to connect Customer to the District’s water system. The District shall have access to its meter and equipment located on Customer’s property at all reasonable times for any purpose connected with or in the furtherance of the District’s business operations, and upon disconnection or discontinuance of service, the District shall have the right to remove any of the District’s property from Customer’s property.

Damage to the District’s equipment (meter, endpoint, meter box, etc.) may result in repair or replacement fees charged to the customer.

Customer agrees to pay any applicable service trip charges and understands that these charges must be paid with the next monthly utility service bill or services will be disconnected in accordance with the District’s Rate Order.



SERVICE APPLICATION AND AGREEMENT (CONT'D)

CROSS CONNECTION CONTROL & CSI/BACKFLOW

The District is responsible for protecting the drinking water supply from contamination or pollution which could result from improper practices. This Agreement serves as notice to each customer of the restrictions which are in place to provide this protection. The District shall enforce these restrictions to ensure the public health and welfare. The following undesirable practices are prohibited by state regulations:

1. No direct connection between the public drinking water supply and a potential source of contamination is permitted. Potential sources of contamination shall be isolated from the public water system by an airgap or an appropriate backflow prevention assembly.
2. No cross-connection between the public drinking water supply and a private water system is permitted. These potential threats to the public water supply shall be eliminated at the service connection by the installation of an airgap or a reduce pressure-zone backflow prevention assembly.
3. All Industrial and Commercial customers will install a Backflow Device at the meter. Upon completion of construction, East Central Special Utility District will conduct a CSI (Customer Service Inspection) to identify any other possible cross connections. Backflow Device must be tested when installed and tested annually by a certified inspector.
4. No connection which allows condensing, cooling, or industrial process water to be returned to the public drinking water supply is permitted.
5. No pipe or pipe fitting which contains more than 0.25% lead may be used for the installation or repair of any public water supply.
6. No solder or flux which contains more than .2% lead maybe used for the installation or repair of plumbing at any connection which provides water for human consumption.
7. All irrigation systems must have a proper backflow prevention device installed and tested.

The Customer agrees to permit their property to be inspected for possible cross-connections, potential contamination hazards, multiple connections or single meter, and illegal lead materials. These inspections shall be conducted by the District, or its designated agent, prior to initiating service and periodically thereafter. The inspections shall be conducted during the District's normal business hours, except in emergencies. [30 TAC § 291.81 (a)(2)].

The District shall notify the Customer in writing of any cross-connection or the potential contamination hazard which has been identified during the initial or the periodic re-inspection. The Customer shall immediately remove or adequately isolate and potential cross-connections or other potential contamination hazards on the premises. The Customer shall, at his/her expense, properly install, test, and maintain any backflow prevention device required by the District. Copies of all testing and maintenance records shall be provided to the District as required.

If the Customer fails to comply with the terms of this Agreement, the District shall, at its option, terminate service or properly install, test, and maintain an appropriate backflow prevention device at the service connection. Any expenses associated with the enforcement of this agreement shall be billed to the Customer.



SERVICE APPLICATION AND AGREEMENT (CONT'D)

Please check all that apply:

PROPOSED USE OF PROPERTY

Residential: Site Built Home		Manufactured Home (Mobile Home)	
Commercial	Agricultural	Irrigation	Other _____

WASTEWATER

Septic	Tank Aerobic	Sewer	None
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PLUMBING MATERIALS

PVC	Lead	Copper	Pex	Unknown
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OTHER INFORMATION

Do you have any plans to renovate/remodel?	No	Yes
Is there a well on the property?	No	Yes
If yes, do you plan on using the well?	No	Yes
Will there be livestock on the property?	No	Yes
Will there be a water trough?	No	Yes
If yes, how will it be filled?	Automatic	Manual
Is there a swimming pool on the property?	No	Yes
If yes, how will it be filled?	Automatic	Manual
Is there an irrigation/sprinkler system on the property	No	Yes
Do you plan on installing or replacing an irrigation/sprinkler system on the property?	No	Yes

The Customer understands that prior to the installation or replacement of an irrigation system on the Property, the Customer must submit an irrigation system plan and obtain the District's written approval of such plan. The customer further understands that failure to obtain prior written approval for the installation of an irrigation system will result in substantial penalties being assessed by the District.

Upon construction completion, TCEQ requires a customer's service inspection of the premises to identify potential sources of contamination. The inspection is performed by ECSUD and will require a CSI fee.
Contact East Central SUD for an appointment and inspection details.

CUSTOMER'S INITIALS

Utili-Facts

One meter per residence requirements

It is important for water customers to receive a continuous and adequate supply of water. It is equally important for retail public utilities to have adequate measures in place to help ensure that



each water customer receives an adequate supply of water that is protected from contamination from external sources. To help achieve this, rules have been written for the protection of both the customer and the utilities that call for one meter

per residence or per commercial connection. The following are excerpts from the Public Utility Commission of Texas' (PUCT) rules. The numbers and letters in brackets indicate where these rules can be found in the PUCT's rule.

These rules apply to retail public water utilities:

One meter is required for each residential, commercial, or industrial service connection. An apartment building or mobile home park may be considered by the utility to be a single commercial facility for the purpose of these sections. The Commission may grant an exception to the individual meter requirements if the plumbing of an existing multiple use or multiple occupant building would prohibit the instal-

lation of individual meters at a reasonable cost or would result in unreasonable disruption of the customary use of the property. [Title 16, Texas Administrative Code (16 TAC), Section 24.89(a)(4)]

Use of meter - All charges for water service shall be based on meter measurements, except where otherwise authorized in the utility's approved tariff. [16 TAC, Section 24.89(a)(1)]

Each community public water system shall provide accurate metering devices at each service connection for the accumulation of water usage data [30 TAC, Section 290.44(d)(4)]

Connection - A single family residential unit or each commercial or industrial establishment to which drinking water is supplied from the system. [30 TAC, Section 290.38]

Questions?

Contact the PUCT's Customer Protection Division by phone toll-free at 888-782-8477 (fax: 512-936-7003) or by mail at this address:

Public Utility Commission of Texas

Customer Protection Division

P.O. Box 13326

Austin, TX 78711-3326

By signing below, I am acknowledging the above statement. Violation of District tariff can result in disconnection of service until other arrangements are made for the purchase of required meter service.

Signature

Print Name

Signature

Print Name



By signing this agreement, the Customer agrees to comply with the terms of this Agreement and the District's Rate Order, if the Customer fails to comply with the terms, the District shall, at its option, terminate service.

The District's Rate Order is available at www.eastcentralsud.org.

SIGNATURES

By the signing this agreement Applicant agrees that all information is true and correct. Any misrepresentation of the facts by the Customer on this Service Application and Agreement shall result in discontinuance of service pursuant to the terms and conditions of the District's Policies.

Customer Signature:

Date:

Co-Customer Signature:

Date:

Intentionally Left Blank



DISCLOSURE OF PERSONAL INFORMATION CONTAINED IN UTILITY RECORDS

Chapter 182, Subchapter B of the Texas Utilities Code makes confidential a water utility customer's address, telephone number, account records, social security number¹ and information relating to the volume or units of utility usage, or the amounts billed to or collected from the individual for utility usage. However, utility customers may elect to authorize disclosure of this information by signing this form.

This form enables you to request disclosure of certain information under Texas Utilities Code, Chapter 182.

SIGNATURE: _____

SIGNATURE: _____

You may rescind your request for disclosure by providing East Central SUD a written notice.

WE MUST STILL PROVIDE THIS INFORMATION UNDER LAW TO CERTAIN PERSONS

Regardless of the confidentiality provision in Utilities Code Sec. 182.052, we must still provide this information to:

- (1) an official or employee of the state or a political subdivision of the state, or the federal government acting in an official capacity;
- (2) an employee of a utility acting in connection with the employee's duties;
- (3) a consumer reporting agency;
- (4) a contractor or subcontractor approved by and providing services to the utility or to the state, a political subdivision of the state, the federal government, or an agency of the state or federal government;
- (5) a person for whom the customer has contractually waived confidentiality for personal information;
- (6) another entity that provides water, wastewater, sewer, gas, garbage, electricity, or drainage service for compensation.

¹See Texas Public Information Act, Government Code Sec. 552.147, for limitations on disclosure of Social Security numbers.