

**Required Documents**

- East Central SUD Application
- Proof of Ownership (Deed) or Lease
- Legal Photo I.D.
- Deposit and Fees



**For Office Use Only**

Account #: \_\_\_\_\_  
 Parcel # \_\_\_\_\_  
 Owner's Account #: \_\_\_\_\_  
 Deed:   
 Lease:   
 Scanned:

P.O. Box 570, Adkins, TX 78101  
 Phone: (210) 649-2383 Fax: (210) 649-1462  
[accountservices@ecsud.com](mailto:accountservices@ecsud.com)  
[www.eastcentralsud.org](http://www.eastcentralsud.org)

*This Institution is an Equal Opportunity Provider and Employer*

**SERVICE APPLICATION AND AGREEMENT**

**Applicant Information**

**PLACE AN "X" IN APPROPRIATE BOX**

Today's Date:	Own:	Document #:
Requested Start Date:	Rent:	Vol / Page #:
Applicant's Name:	Driver's License #:	
E-Mail Address:	Phone #:	
Service Address:	City:	County:
Mailing Address (if different):	City:	Zip Code:
Subdivision:	Lot:	Block:

**CO-APPLICANT INFORMATION**

Co-Applicant's Name:	Driver's License #:
E-Mail Address:	Phone #:

**SPECIAL NEEDS**

Do you have any special needs? (i.e. Dialysis) You must supply written statement from your doctor and must continue to provide for six months.	Yes	No
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**LANDLORD INFORMATION – IF APPLICABLE**

Name:	Account #:
E-Mail Address:	Phone #:

**SIGNATURES**

Customer Signature:	Date:
Co-Customer Signature:	Date:

This following information is requested by the Federal Government to monitor compliance with Federal Laws prohibiting discrimination against applicants seeking to participate in this program. You are not required to furnish this information but are encouraged to do so. This information will not be used in evaluating your application or to discriminate against you in any way. However, if you choose not to furnish it, we are required to note the race/national origin of individual applicants on basis of visual observation and surname.

White not of Hispanic Origin	Black, not of Hispanic Origin	Hispanic	Male
American Indian or Alaskan Native	Asian or Pacific Islander	Other (Specify)	Female

**SERVICE APPLICATION AND AGREEMENT (CONT'D)**

This agreement is made on \_\_\_\_\_ (date) between \_\_\_\_\_ (“Customer” or Applicant”) and East Central Special Utility District (the “District”). The District will maintain a copy of this agreement as long as the Customer and/or the property is connected to the District’s water system. The District and Customer must execute this service agreement before service is provided to Customer.

The District agrees to provide retail water utility service to Customer at \_\_\_\_\_ (“Property”) and Customer agrees to pay all applicable fees for such service in accordance with the Rate Order of the District, as amended.

All bills shall be due and payable upon receipt and are past due beyond the due date indicated on the bill, after which time a penalty shall be assessed. Payment for utility service is delinquent if the full payment, including late fees and regulatory assessments, is not received at the District by 5:00 p.m. on the due date. Water service will be restored to disconnected accounts only upon payment of all amounts due and owing the District with cash, money order, credit card, or certified check during normal business days of the District, Monday through Friday, 8:30 a.m. to 5:00 p.m., subject to the holiday schedule.

X \_\_\_\_\_ (Initials) All water furnished by the District shall be metered by meters installed, maintained and owned by the District. The meter and connection is for the sole use of the Customer and is to **provide service to only (1) dwelling or one (1) business**. Any attempt to tamper with or to by-pass a meter, or to divert water utility service from one property to another, or to share, resell or sub meter water to any other person, dwelling, business or property is prohibited. Unauthorized users of District services shall be prosecuted to the extent allowed by law under the Texas Penal Code §28.03.

As a condition of service, the Customer agrees that the Customer and all persons or entities owning an interest in the property served by the meter will execute before a notary public the District’s standard waterline easement. Customer understands and acknowledges that the District is under no obligation or liability to look for any water leaks occurring on Customer’s property and the District may not know when or if a leak is on said property.

X \_\_\_\_\_ (Initials) The District shall have the right to select the location of the water service meter, pipe, and appurtenant equipment on Customer’s property necessary to connect Customer to the District’s water system. The District shall have access to its meter and equipment located on Customer’s property at all reasonable times for any purpose connected with or in the furtherance of the District’s business operations, and upon disconnection or discontinuance of service, the District shall have the right to remove any of the District’s property from Customer’s property. The customer shall install, at their own expense, any necessary service lines from the District’s facilities and equipment to the point of use, including any customer service isolation valves, backflow prevention devices, and other equipment as may be specified by the District.

Damage to the District’s equipment (meter, endpoint, meter box, etc.) may result in repair or replacement fees charged to the customer.

Customer agrees to pay any applicable service trip charges and understands that these charges must be paid with the next monthly utility service bill or services will be disconnected in accordance with the District’s Rate Order.

## SERVICE APPLICATION AND AGREEMENT (CONT'D)

The District is responsible for protecting the drinking water supply from contamination or pollution which could result from improper practices. This Agreement serves as notice to each customer of the restrictions which are in place to provide this protection. The District shall enforce these restrictions to ensure the public health and welfare. The following undesirable practices are prohibited by state regulations:

1. No direct connection between the public drinking water supply and a potential source of contamination is permitted. Potential sources of contamination shall be isolated from the public water system by an airgap or an appropriate backflow prevention assembly.
2. No cross-connection between the public drinking water supply and a private water system is permitted. These potential threats to the public water supply shall be eliminated at the service connection by the installation of an airgap or a reduce pressure-zone backflow prevention assembly.
3. All Industrial and Commercial customers will install a Backflow Device at the meter. Upon completion of construction, East Central Special Utility District will conduct a CSI (Customer Service Inspection) to identify any other possible cross connections. Backflow Device must be tested when installed and tested annually by a certified inspector.
4. **Closed System Information:** All meter services may be installed with a dual check valve. The dual check valve prevents water from flowing backwards into the water main. This causes customers to have a closed system. In the event that a customer does not have a pop off valve on customers water heater(s), the presence of a close system could cause danger to the customer. ECSUD is not liable for any damages caused at a customer's property due to the customer's closed system.
5. No connection which allows condensing, cooling, or industrial process water to be returned to the public drinking water supply is permitted.
6. No pipe or pipe fitting which contains more than 0.25% lead may be used for the installation or repair of any public water supply.
7. No solder or flux which contains more than .2% lead maybe used for the installation or repair of plumbing at any connection which provides water for human consumption.
8. All irrigation systems must have a proper backflow prevention device installed and tested.

The Customer agrees to permit their property to be inspected for possible cross-connections, potential contamination hazards, multiple connections or single meter, and illegal lead materials. These inspections shall be conducted by the District, or its designated agent, prior to initiating service and periodically thereafter. The inspections shall be conducted during the District's normal business hours, except in emergencies. [30 TAC § 291.81 (a)(2)].

The District shall notify the Customer in writing of any cross-connection or the potential contamination hazard which has been identified during the initial or the periodic re-inspection. The Customer shall immediately remove or adequately isolate and potential cross-connections or other potential contamination hazards on the premises. The Customer shall, at his/her expense, properly install, test, and maintain any backflow prevention device required by the District. Copies of all testing and maintenance records shall be provided to the District as required.

If the Customer fails to comply with the terms of this Agreement, the District shall, at its option, terminate service or properly install, test, and maintain an appropriate backflow prevention device at the service connection. Any expenses associated with the enforcement of this agreement shall be billed to the Customer.

**SERVICE APPLICATION AND AGREEMENT (CONT'D)**

*Please check all that apply:*

**PROPOSED USE OF PROPERTY**

Residential: Site Built Home

Manufactured Home (Mobile Home)

Commercial

Agricultural

Irrigation

Other \_\_\_\_\_

**WASTEWATER**

Septic

Tank Aerobic

Sewer

None

**PLUMBING MATERIALS**

PVC

Lead

Copper

Pex

Unknown

**OTHER INFORMATION**

Do you have any plans to renovate/remodel?

No

Yes

Is there a well on the property?

No

Yes

If yes, do you plan on using the well?

No

Yes

Will there be livestock on the property?

No

Yes

Will there be a water trough?

No

Yes

If yes, how will it be filled?

Automatic

Manual

Is there a swimming pool on the property?

No

Yes

If yes, how will it be filled?

Automatic

Manual

Is there an irrigation/sprinkler system on the property

No

Yes

Do you plan on installing or replacing an irrigation/sprinkler system on the property?

No

Yes

The Customer understands that prior to the installation or replacement of an irrigation system on the Property, the Customer must submit an irrigation system plan and obtain the District's written approval of such plan. The customer further understands that failure to obtain prior written approval for the installation of an irrigation system will result in substantial penalties being assessed by the District.

Upon construction completion, TCEQ requires a customer's service inspection of the premises to identify potential sources of contamination. The inspection is performed by ECSUD and will require a CSI fee.

**Contact East Central SUD for an appointment and inspection details.**

\_\_\_\_\_  
CUSTOMER'S INITIALS

**SIGNATURES**

By the signing this agreement, Applicant agrees to comply with the terms of this Agreement and to pay all applicable fees to establish water service, and if the Customer fails to comply with the terms, the District shall terminate services.

Customer Signature:

Date:

Co-Customer Signature:

Date:

**OPT OUT OF CONFIDENTIALITY IN UTILITY RECORDS**

Chapter 182, Subchapter B of the Texas Utilities Code, your personal information contained in our utility records will not be released to unauthorized person. This information consists of the customer's address, telephone number, account records, social security number, and information relating to the volume or units of utility usage, or the amounts billed to or collected from the individual for utility usage.

If you wish to **OPT OUT** of keeping this information confidential, and wish for information to be released, please sign below.

Customer Signature:

Date:

Customer Signature:

Date:

**TEXT MESSAGING ALERT**

East Central SUD offers automated calls, text, and emails to our customer regarding water outage, delinquencies and more. If you do NOT wish to receive this information, please check this box