

JOB DESCRIPTION
FOR
EAST CENTRAL SPECIAL UTILITY DISTRICT
Utility Worker I

Minimum

Qualifications: High School Diploma or equivalent and a valid Texas Drivers License.

Reports to: Operations Manager and Distribution Manager

Job Goal: To function as a Utility Worker of the East Central Special Utility District and be responsible for the effective execution of the policies adopted by the Board of Directors. Shall maintain operation of the water system in an efficient and economical manner and provide the utmost of service and goodwill to the customers.

Duties:

1. Repair water leaks and line breaks; repair meter leaks and broken taps; maintain and repair fire hydrants.
2. Install water meters; removals and replaces meters and related equipment.
3. Participates in meter reading, meter cut-offs/turn-ons and reinstalls.
4. Maintain pump stations and office sites owned by the District or any other site owned and operated by the District.
5. Executes daily work orders and ensures that business office personnel receive necessary information to accurately address customer concerns and issues.
6. Assists in seeing that all equipment and vehicle assets are kept clean, and always maintained in good working condition, report repairs immediately to the supervisor.
7. Perform other tasks as directed.

Hours: Monday – Friday
7:30 AM to 4:00 PM
Plus: Weekend and Evening Call Duty and Occasional Overtime.

Benefits:

Paid Holidays	Vacation
Health Insurance	Sick Leave
Retirement Plan	Uniforms

Starting Pay: \$18.00 per hour and up

- **Equal Opportunity Statement:** We are an equal opportunity employer and value diversity in our company. We do not discriminate based on race, religion, color, national origin, gender, sexual orientation, age, marital status, veteran status, or disability status.